

## **MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS**

Date of Meeting: February 25, 2014  
Date of Transcription: February 27, 2014  
Transcribed by: Janet Wilson

### **1. CALL MEETING TO ORDER BY CHAIRMAN**

### **2. ROLL CALL**

Selectmen Present: Peter W. Teitelbaum, Chairman  
Alan H. Slavin, Clerk  
Stephen M. Holmes  
Patrick G. Tropeano  
Judith Whiteside

Also present: Derek Sullivan, Town Administrator

### **3. ANNOUNCEMENTS**

Congratulations to the Wareham Middle School students who raised \$2000 for the American Heart Association.

Congratulations to the Minot Forest Students for learning about the Presidents and sharing their knowledge with their family and friends.

Selectman Whiteside thanked the Municipal Maintenance Department for filling in the pot holes and also thanked Mr. Sullivan, Mr. MacMillan and Ms. Shaver-Hood for their cooperation and cooperative efforts on preparing their budget requests. She also thanked the Finance Committee for their efforts.

Applause for a Cause will be held on Friday, February 28<sup>th</sup> from 6pm-10pm at the Buzzards Play Productions. All proceeds will go directly to Turning Point.

Selectman Holmes wanted to remind people if they have an appointment scheduled and a snowstorm is in the forecast and they don't plan on making it to the appointment they should call to reschedule.

Selectman Holmes stated that he read a great article in the Boston Globe Sunday about the Southcoast Center for the Arts in town.

This week's Coffee Hour will host Ms. Deb Rich the Reference Librarian at the Library. This takes place on Thursday, February 27<sup>th</sup> at 9:15 am.

SELECTMEN/SEWER COMMISSIONERS MEETING - 2-25-14 (CONT'D)

Purple Turtle Productions in cooperation with Buzzards Play Productions is giving you the chance to be an EXTRA in the filming process of "Cool Stuff Dolphins" on Saturday, March 1<sup>st</sup> from 2-5pm. Also, auditions will be held for the Pajama Game on March 2<sup>nd</sup> from 1-4pm and March 3<sup>rd</sup> from 6-9pm.

The Planning Board will schedule the TDR workshop meeting on March 24<sup>th</sup> at 7pm.

Selectman Slavin started that the article in the Standard Times was very misleading that the Town was able to make \$2.9 million in cuts as if it was nothing at all and didn't effect anything at all. He stated that the article made it sound like no major cuts in services or personnel were requested to make \$2.7 million cuts in the budget, when in fact major cuts in services and personnel were required in order to make said cuts.

Chairman Teitelbaum stated that he did speak with the Reporter about the article and he explained that his article goes to the editor and he has no control on how they edit his article. He said that it's an insult to those who will lose their jobs and feels the town is owed an apology.

**4. CITIZENS PARTICIPATION**

(None)

**5. CONSENT AGENDA**

- a. Authorization to sign bills and documents, etc.
- b. Approval of January 28, 2014 and February 11, 2014 meeting minutes;  
Release the executive session meeting minutes of: August 24, 2010;  
November 23, 2010; April 10, 2012; September 13, 2012; February 26,  
2013; July 9, 2013; July 23, 2013; August 27, 2013; October 28, 2013 &  
November 16, 2013.

**MOTION:** Selectman Whiteside moved to approve the meeting minutes of January 28, 2014. Selectman Tropeano seconded.

**VOTE: 5-0-0 (unanimous)**

**MOTION:** Selectman Tropeano moved to approve the meeting minutes of February 11, 2014. Selectman Whiteside seconded.

**VOTE: 5-0-0 (unanimous)**

**MOTION:** Selectman Slavin moved to release the executive session minutes of August 24, 2010; November 23, 2010; April 10, 2012; September 13, 2012; February 26, 2013; July 9, 2013; July 23, 2013; August 27, 2013; October 28, 2013 & November 16, 2013. Selectman Whiteside seconded.

**VOTE: 5-0-0 (unanimous)**

- c. Reappointment of Registrar

**MOTION:** Selectman Slavin moved to appoint Dorothy Taylor, 9 E. Edgewater Drive Wareham as the Registrar of Voters to a term to expire no later than March 31, 2017. Selectman Whiteside seconded.

**VOTE: 5-0-0 (unanimous)**

**6 LICENSES & PERMITS**

(None)

**7. SEWER BUSINESS**

a. Funding source for contract 2 (still waiting on DOR).

b. Discussion re: EDU rate schedule

The board had a discussion about the EDU rate schedule and spoke about a letter received from a business owner whose bill increased 320% and he is now charged an EDU per bay. The Board stated that they would like to discuss this further at their next scheduled sewer meeting.

c. Vote & Approve Town of Bourne 3<sup>rd</sup> quarter billing

**MOTION:** Selectman Whiteside moved to approve the Town of Bourne 3<sup>rd</sup> Quarter billing in the amount of \$80,156.92. Selectman Tropeano seconded.

**VOTE: 5-0-0 (unanimous)**

d. Any other sewer business

**MOTION:** Selectman Whiteside moved to designate the 3<sup>rd</sup> Tuesday of each month as devoted to sewer business only except for emergency items. Selectman Tropeano seconded.

**VOTE: 5-0-0 (unanimous)**

**8. TOWN BUSINESS**

a. Discussion and possible vote on policies 98-1; 98-2; 01-01; 02-02; 02-04; 02-07 and 03-1.

Policy # 98-1 – 2:00 A.M. Liquor License Extension s

**MOTION:** Selectman Whiteside moved to move this policy to the Wareham Liquor policies. Selectman Tropeano seconded.

**VOTE: 5-0-0 (unanimous)**

Policy # 98-2 –School Census

No changes needed

Policy # 01-01 – Dock/Pier Projects Prohibited in Designated Recreational Shellfish Areas & Shellfish Grants

This policy is not enforceable and should be removed. These issues fall under the Wareham Conservation Commission and the DEP. This statement should be filed with the Conservation Commission.

SELECTMEN/SEWER COMMISSIONERS MEETING - 2-25-14 (CONT'D)

**MOTION:** Selectman Whiteside moved to omit this policy. Selectman Tropeano seconded.

**VOTE: 5-0-0 (unanimous)**

Policy # 02-02 – Policy on Accessibility at Town Meetings

This policy will be discussed moving forward – Gatra is going to be asked if they can pick up anyone who needs a ride.

Policy # 02-4 – Extraordinary Services Fee Policy

Last paragraph, last sentence removed: and will be reduced by any revenues received from parking fees.

**MOTION:** Selectman Whiteside moved that the last paragraph, last sentence removed: and will be reduced by any revenues received from parking fees. Selectman Tropeano seconded.

**VOTE: 5-0-0 (unanimous)**

Policy # 02-07 – Chapter 61A, §14 Notification

This will be brought up at a further meeting.

Policy # 03-1 – Parking Prohibitions, Snow or Weather Emergency

**MOTION:** Selectman Whiteside moved to add New Bedford TV6 to the list for the notification of a parking ban. Selectman Tropeano seconded.

**VOTE: 5-0-0 (unanimous)**

- b. Vote whether to ratify Town Administrator's appointment of Municipal Maintenance Director.

**MOTION:** Selectman Holmes moved to ratify the appointment of David Menard as the Municipal Maintenance Director. Selectman Whiteside seconded.

**VOTE: 5-0-0 (unanimous)**

- c. Discussion with Director of Inspectional Services and possible vote regarding Inspectional Service fees.

Present before the board: Bob Iafrate

Mr. Iafrate spoke about the items that he would like to increase the permit fees on.

**MOTION:** Selectman Whiteside moved to adopt the fees as presented (attached). Selectman Tropeano seconded.

**VOTE: 5-0-0 (unanimous)**

- d. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.

Selectman Slavin asked that the Town Administrator setup an appointment with A.D. Makepeace to discuss the Parker Mill Dam.

**10. TOWN ADMINISTRATOR'S REPORT**

Mr. Sullivan stated that last week free cash was certified and that he would recommend that the Board of Selectmen at the Spring Town meeting transfer half the money into the stabilization fund. Mr. Sullivan stated what also needs to be done is to replace the lighting to update them with LED in most of the town buildings with a reimbursement of 70% from National Grid. The estimated cost will be around \$100,000. The remaining funds would need to go to the ice and snow deficit which would amount to around \$300,000.

Mr. Sullivan stated that the enterprise money in the sewer department cannot be used as retained earnings. Mr. Sullivan stated that they have approximately \$30 million in projects that need to be funded.

Mr. Sullivan received unofficial notification from Upper Cape Tech of their assessment. In the past they have been experiencing increases however this year Wareham had a decrease in the number of students attending.

Mr. Sullivan went over the budget with the Board and spoke about the cuts from the Municipal Maintenance, Library, COA as well as the Police.

The bids are due Friday for the Parking Kiosks.

**11. LIAISON REPORTS**

Selectman Slavin stated that the Planning Board met last night and approved the TDR. The Planning Board will not be holding a hearing on the article submitted by Mr. Mulkern.

The Finance committee will be meeting tomorrow night to discuss articles.

Chairman Teitelbaum attended Senator Pacheco's recent breakfast and spoke about the State Transportation Bill and stated that Senator Rosenberg spoke in length about the commuter rail.

**12. ADJOURNMENT**

**MOTION:** Selectman Tropeano moved to adjourn. Selectman Holmes seconded.

**VOTE: 5-0-0 (Unanimous)**

**13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted  
**Janet Wilson**

SELECTMEN/SEWER COMMISSIONERS MEETING - 2-25-14 (CONT'D)

Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on: 3-11-14

Attest:

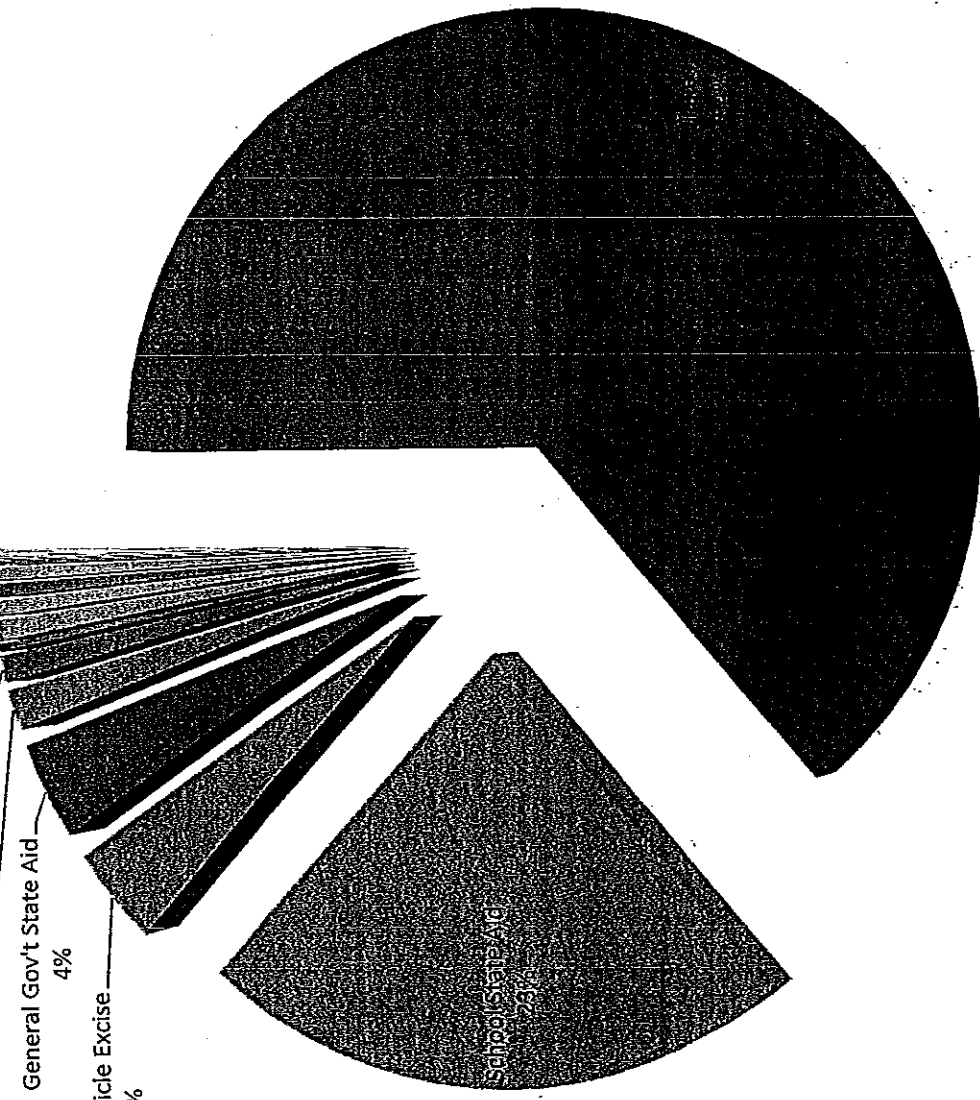
  
**Alan H. Slavin, Clerk**

Date Signed: 3-11-14

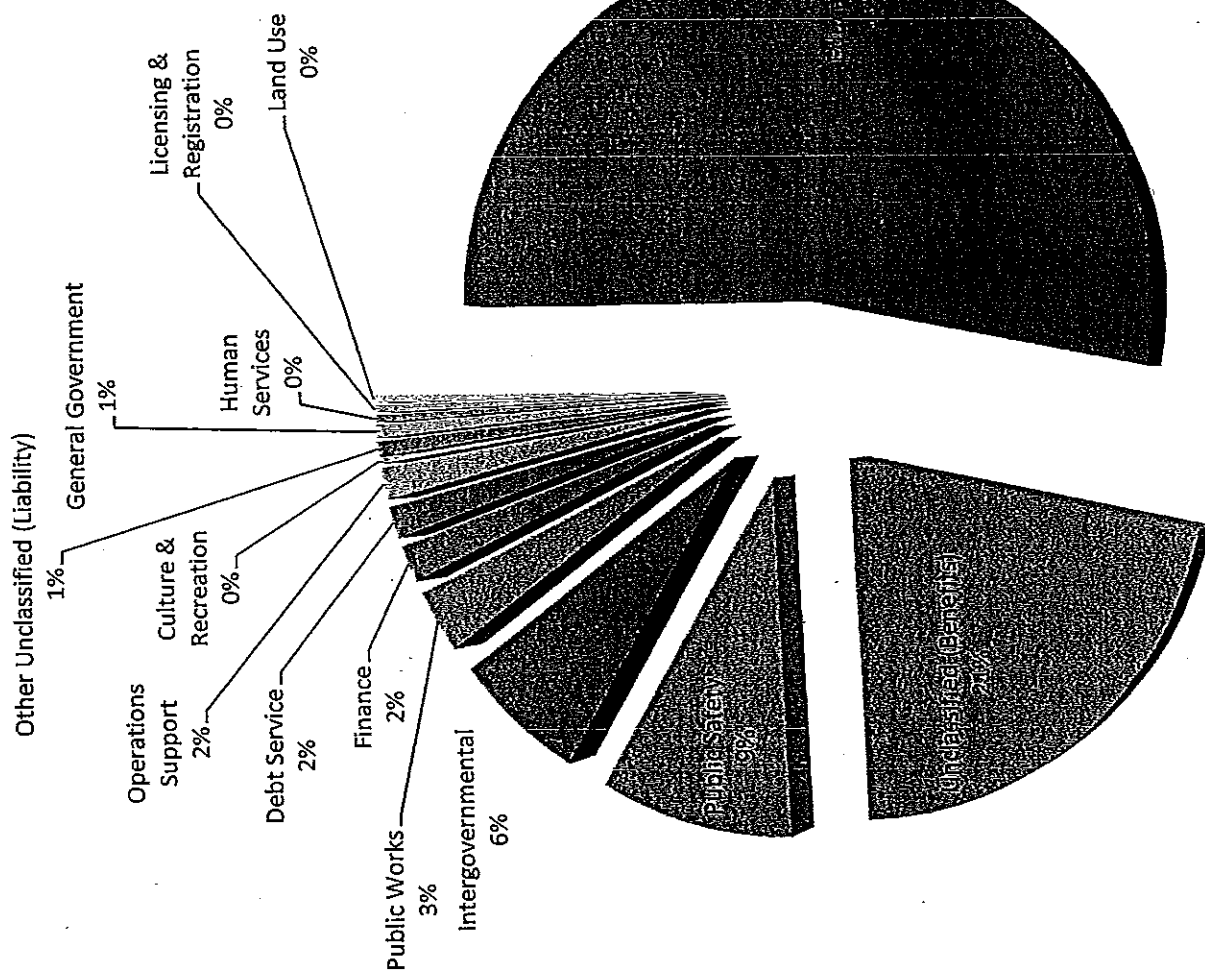
Date sent to the Town Clerk: 3-13-14

# Attachment is 8/25/14 Meeting minutes

Misc Non-Recurring	0%	Local Meals Excise	1%	Medical	0%	Rentals Fines &	0%	Boat	0%	Local Rooms	0%
Licenses & Permits	2%	Fees	1%	Penalties & Fines	1%	Forfeits	0%	Excise	0%	Occupancy	0%
										Excise	0%
										Income	0%
										Investment	0%



Attachment to 8/25/14  
meeting minutes





# Attachment to 2/25/14 meeting minutes

## New Permit Fee Request 2014

### RESIDENTIAL FEES

New Dwelling	.50 sf
Addition	.50 sf
Basement	.50 sf
Garage	.50 sf
Walk up attic	.50 sf
Decks, Porches, Entry	.50 sf
Sheds, Farm Buildings	.40 sf
Chimney, Fireplace	50
Solid Fuel Appliance	50
Roofing	50
Siding	50
Windows	50
Doors	50
Interior/Exterior alterations	50 per room or 10/1000 of job cost
Above Ground Pool	50
In Ground Pool	75
Demolition	50 per structure
More Than One Unit	Standard Fee Plus 150 per unit
Foundation Only	200
Solar- Residential	50 plus 2 per panel
Minimum Fee	50

### COMMERCIAL FEES

New Structures, Additions, Alterations	15 per 1000 of job cost (minimum fee 500)
Or sf costs:	
A Assembly	.50 sf
B Business	.50 sf
F Factory	.50 sf
M Mercantile	.50 sf
R-1 Hotel/Motel	.50 sf
I Institutional	.75 sf
S Storage	.40 sf
Demolition	100 per structure
Foundation only	1000
Minimum fee	100

### SIGN FEES

Temporary sign	50
Up to 20 sf	50

# Attachment to 2/25/14 meeting minutes

Over 20 sf 100  
Signs by "Special Permit" 150

## RESIDENTIAL and COMMERCIAL

Occupancy Permit	50 per unit
Certificate of Inspection	50 per unit
Temporary Occupancy Permit	50 per unit
Re-Inspection Fee	50
Lost Field Card	50
Zoning Determination	50
Home Occupation	50
Permit Renewal/Extension	50
Trench	50
Tent/ Trailer	50
Antenna	200
Mechanical	50 per unit residential
	100 per unit commercial
Change of Occupancy	50
Change of Use	50
Retaining Walls/ Sea Walls	2 per lineal foot
Work Started Without Permit	Double Fee

PERMIT FEES ARE NOT REFUNDABLE  
PERMITS ARE NOT TRANSFERABLE

# Attachment to 2/25/14 meeting minutes

January 10, 2014

## Proposed changes to Wiring Fee Schedule

### RESIDENTIAL FEES

New Construction per unit	150	max 3 inspections
Add for garage	50	per garage
Add for underground service	50	1 inspection
Alarm system (res & com)	100	max 2 inspections
Additions and alterations	100	max 2 inspections
Service change	100	1 inspection
Trench (all trenches)	50	1 inspection
Septic	50	1 inspection
Temporary service (res & com)	50	1 inspection
In ground pool	150	max 3 inspections
Above ground pool and hot tubs	100	max 2 inspections
Solar (small residential applications)	100	max 2 inspections
All others	50	per inspection
Re-inspection fee	50	paid in advance
Additional inspections as needed	50	per inspection
Emergency inspections (off hours)	50/hr	minimum 3 hours
Work started without a permit (res & com)	double fee	

### COMMERCIAL, INDUSTRIAL, OTHER FEES

New building, addition, renovation, remodel and solar wiring fees are based on the overall construction cost of the project to be calculated at 2/1000 of total project value.

Electrical work only without a building permit	100	max 2 inspections
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# Attachment to 2/25/14 Meeting minutes

## Plumbing and Gas Fees

### RESIDENTIAL PLUMBING AND GAS

Permit fee (fixture not included)	50
Each fixture	12
Boiler, Furnace, Water heater, Generator (replace or install)	100
Minimum fee	50
Re inspection fee	50

### COMMERCIAL PLUMBING AND GAS

Permit fee (fixture not included)	75
Each fixture	15
Boiler, Furnace, Water heater, Generator (replace or install)	150
Minimum fee	75
Re inspection fee	50

#### NOTE:

Plumbing and Gas permits are not refundable or transferable and expire after one year of issuance.

Work started without a permit will be assessed a double permit fee.